



## Welcome to S&L HR Services

At S&L HR Services, we provide tailored HR solutions to meet the unique needs of businesses in facilities management, cleaning, and care sectors. Our services are designed to save you time, reduce compliance risks, and help you build a thriving workforce.

## Our Services and Pricing

### **Reference Checks**

What We Offer: Comprehensive background and reference verification to ensure you hire the best talent.

### Price:

- £25 per reference check.
- £20 per check for 10+ references.

## Onboarding

What We Offer: Seamless onboarding experiences, including customised schedules and materials for new hires.

#### Price:

- £200 per employee.
- £180 per employee for 5+ hires.

## **Employment Contracts**

What We Offer: Legally compliant and tailored employment contracts for all types of roles. Price:

- £120 per contract.
- £500 for a bundle of 5 contracts.

## **Employee Handbooks**

What We Offer: Customised handbooks covering company policies, workplace expectations, and compliance requirements.

#### Price:

- Starting at £800 for small businesses.
- Larger handbooks priced based on complexity (request a quote).

## **Policy Review Consulting**

What We Offer: Comprehensive audits and updates of your HR policies to ensure compliance and efficiency.

#### Price:

- £300 per policy.
- Full handbook review: £1,500.

## **Absence Management**

What We Offer: Tools and consulting to manage absenteeism, including return-to-work strategies. Price:

- £120 per employee annually.
- £500 for consulting and reporting (up to 10 employees).

## Grievance & Disciplinary Handling

What We Offer: Support for managing grievance and disciplinary cases, from investigation to resolution.

### Price:

- £600 per case.
- Retainer option: £2,000 annually (up to 5 cases).



### **HR Administration**

What We Offer: Outsourced administrative tasks, including employee record management and payroll integration.

Price:

- £45 per hour.
- £1,200 monthly for ongoing support (up to 50 employees).

## Recruitment & Onboarding Package

Services Included: Candidate sourcing, reference checks, and onboarding.

Price: £500 per placement + £180 per onboarding.

### **Recruitment Services**

What We Offer: End-to-end recruitment for permanent and hourly roles.

Price:

- Permanent Roles: 10% of the annual salary.
- Hourly Staff: £500 per placement.
- · Discounts for high-volume placements.

## Why Choose Us?

- Industry Expertise: We specialise in FM, cleaning, and care sectors.
- Tailored Solutions: Customised services to fit your specific needs.
- Compliance-Focused: Stay ahead of changing laws and regulations.
- Cost-Effective: Competitive pricing designed for SMEs.

## Special Packages

## Starter Package

Services Included: Onboarding, reference checks, and HR admin.

Price: £750 per month.

## Compliance Plus Package

Services Included: Policy review, employee handbooks, and employment contracts.

Price: £2,500 one-time fee.

## **Get Started Today**

Ready to simplify your HR processes? Contact us for a free consultation or to request a custom quote.

Contact Information:

- Phone: [Your Phone Number]

- Email: [Your Email Address]

Website: [Your Website]



# About us

Businesses, One Employee at a Time. At S&L HR Services, we believe people aren't just assets the soul of your business. Founded in 2025 by two CIPD-qualified HR professionals with over 24 years' combined experience, we provide bespoke HR solutions to businesses across the facilities management, cleaning, and care sectors.

S&L HR Services | Empowering

Whether it's crafting legally sound contracts, streamlining onboarding, handling complex employee cases, or managing recruitment—we're here to take the weight off your shoulders while helping your business thrive.

# Why Choose us?

- A tailored, human-first approach
- Cross-sector expertise you can trust
- Practical tools for real-world
   HR challenges
- A responsive, agile and personal service
- Risk-reduction built into every service
- Real impact, not just recommendations

# **Our Services**

- •HR Consultancy
- •Day-to-Day HR Support
- •HR Training & Coaching
- HR support services
- HR compliance
- Onboarding
- Recruitment services

# Industries and clients

- •Health / Social Care
- Facilities Management (FM)
- Hospitality
- •Start-up

# Contact Us



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